



PORTSMOUTH SCUBA

Join Our Retail Team

EMPLOYMENT APPLICATION | RETAIL SALES & SHOP SUPPORT

Enjoy helping people and making a sale? Bring a friendly attitude, a willingness to learn our products, and a hands-on approach to keeping the shop running smoothly.

Retail sales & shop support: greet customers, recommend products, operate the register, receive and stock merchandise, keep the store clean and organized, and assist with other shop duties as assigned.

This is a retail store position, not a diving position. Diving experience is optional. Complete the sections that apply to you; use N/A where needed.

Full name:

Preferred name (optional):

Email:

Phone:

City / town and state:

Preferred contact: Email / Phone

Type of work

☐ Full-time

☐ Part-time

☐ Seasonal

Earliest start date:

Desired hours per week:

Weekly availability: enter times, "Flexible" or "Unavailable."

Mon	Tue	Wed	Thu	Fri	Sat	Sun

Evening, weekend or seasonal scheduling notes:

Relevant experience (select all that apply)

☐ Customer service

☐ Retail sales

☐ Register / POS

☐ Receiving & stocking

☐ Displays & merchandising

☐ Cleaning & shop upkeep

Why would you enjoy working in our retail store?

Please do not include your Social Security number, date of birth, medical information, or financial account details.



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Experience & Review

Applicant name:

Most recent work or relevant experience

Employer / organization, role, dates (month/year) and main duties:

Previous work or relevant experience (optional)

Employer / organization, role, dates (month/year) and main duties:

First job? A volunteer role, school activity or project is welcome.

How would you help a customer choose a product you are still learning about?

Relevant education or training (optional):

Interest in or experience with scuba / water sports (optional):

Diving experience is not required for this retail application.

One reference (optional): name / relationship / phone or email:

Please obtain their permission before providing contact information.

May we contact this reference?

☐ Yes

☐ Please ask me first

☐ No reference provided

Applicant acknowledgment

I certify that the information I have provided is accurate and complete to the best of my knowledge. I understand that this application is not an offer or guarantee of employment.

Applicant signature / typed full name:

Date:

Thank you for your interest in joining the Portsmouth Scuba retail team.

Return in person, or contact the shop to confirm the preferred delivery method.

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